Call2Recycle, Inc. is a 501(c)4, not-for-profit, stewardship organization committed to the safe collection, transportation, and recycling of consumer batteries across the U.S. Our team members play an integral role in helping fulfill our mission to optimize collection, share our experience and expertise and responsibly manage the end-of-life of batteries and other materials, on behalf of corporate stewards.

POSITION SUMMARY:

The FP&A Analyst will be responsible for leading the financial forecasting, budgeting, and analysis to support strategic decision-making across the organization. The ideal candidate will have strong financial modeling skills, a solid understanding of accounting principles, and excellent communication abilities.

MAJOR DUTIES & RESPONSIBILITIES:

- Lead the preparation of annual budgets, forecasts, and long-range financial plans.
- Develop and maintain financial models for various business lines and projects.
- Analyze financial data to identify trends, variances, and opportunities for improvement.
- Collaborate with cross-functional teams to gather relevant information for financial analysis.
- Support the monthly financial reporting process, including variance analysis and management reporting.
- Prepare ad-hoc financial analyses and reports as needed to support decision-making.
- Assist with the development and rollout of business line reporting.
- Conduct market research and sizing analysis.
- Assist with the preparation of materials for the Board of Directors and Finance Committee.
- Continuously improve financial processes and systems to enhance efficiency and accuracy.
PREFERRED QUALIFICATIONS:

• Bachelor’s degree in Finance, Accounting, or a related field OR 4 years of direct FP&A experience.
• 2-5 years of experience in financial planning and analysis, investment banking, equity research or a similar role (in addition to the degree or direct FP&A experience).
• Interested in and able to flourish in a mission-based organization where culture and values are paramount in importance.
• Is a self-starter; embodies a thirst for learning and a curious nature.
• Possesses a constructive attitude and a desire to be part of a fast-paced, dynamic work environment, utilizing a high sense of urgency, patience, and flexibility.

KNOWLEDGE & EXPERIENCE

• Advanced Microsoft Excel skills and proficiency in financial software applications.
• Knowledge of accounting principles and financial statement analysis.
• Attention to detail and the ability to identify data patterns.
• Experience working in a team-oriented, collaborative environment.
• Strong proficiency with the Microsoft Office suite.

SKILLS:

• Excellent analytical skills as well as strong business acumen.
• Strong financial modeling skills.
• Good verbal and written communication skills.
• Ability to work independently and collaboratively in a fast-paced environment.
• Strong attention to detail and problem-solving abilities.
• A quick learner, with the ability to efficiently learn business concepts.
• Must be highly organized, with attention to detail and commitment to clear documentation.
• Able to adapt to a changing environment; comfortable working in a fluid environment where processes may change.
• Able to analyze at multiple levels of information, and to identify opportunities and apply innovative solutions.
• Demonstrated planning skills with ability to think strategically, both short and long-term.
• Ability to effectively prioritize and execute tasks.
WORKING CONDITIONS:

- This position is remote based, with occasional travel (estimated 3-4 times per year) for key meetings. Call2Recycle’s corporate office is in Atlanta. This position does not need to be based there; most travel will likely be to Atlanta.

- The work hours, Monday - Friday, are 8 hours per day. The position may require hours that exceed 8 hours per day and/or 40 hours per week during peak periods. Our approach to schedules is to focus more on the quality and timeliness of the work being done. We recognize the importance of ensuring staff can connect with each other and can maintain a work-life balance. To support work/life balance, we offer our staff a flexible scheduling policy to the extent each role allows, giving you the opportunity to have greater control over your work schedule – in alignment with the latest policy - while ensuring that operational needs and team collaboration are maintained.

- Limited travel, as needed. Travel could include, but not limited to, attending conferences, customer meetings, or team/organization-wide meetings (typically held at Call2Recycle’s central office).

ABOUT CALL2RECYCLE

At Call2Recycle, we enjoy a culture of teamwork, innovation, and fun. Our team is the primary reason for our unique culture. We hire energetic and dedicated people who work hard every day to help us achieve our goals. Each one of our employees is a valued contributor, not just a number. We work in teams to benefit from our collective talents to make a real impact on the environment. The way we operate contributes to the success of our employees and our organization.

We also value the diversity of employees’ backgrounds and believe everyone’s unique perspective is critical to our success. Diversity is fundamental to what we do. Our team has varied backgrounds, speak different languages, and are engaged in varied personal pursuits but all share a commitment to environmental sustainability, and each do their small part to improve our planet.

We are an equal opportunity employer and do not discriminate against otherwise qualified applicants on the basis race, age, color, creed, sex, religion, ancestry, marital status, national origin, disability, veteran status, or any other protected characteristic.
We value our employees. In keeping with our values, we strive to support our team members in and out of work. As part of this, we offer a strong, well-rounded benefits package. Our benefits support our employees’ health and wellness, time off, and productivity. Highlights include:

**BENEFITS & PERKS**

### HEALTH & WELLNESS
- 401k
- Medical/Dental/Vision
- FSA
- HSA
- Basic Life and AD&D Insurance
- Short Term Disability
- Long Term Disability
- EAP & Wellness
- Adoption Assistance
- Pet Insurance

### TIME OFF
- Paid Holidays
- Personal Days
- Vacation Days
- Sick Leave
- Paid Parental Leave
- Funeral/Bereavement Leave
- Volunteer Hours
- Jury Duty
- Leave: Medical and Military

### PRODUCTIVITY
- Education Assistance
- Home Office Furniture Reimbursement
- Internet Reimbursement
- Password Management Service
- Employee Engagement
- Training & Learning

TO APPLY

Applicants should submit both cover letter and resume via this form: [https://app.smartsheet.com/b/form/d035c8c74a934c4cb932c9d525a8a661](https://app.smartsheet.com/b/form/d035c8c74a934c4cb932c9d525a8a661)

All candidates must be available for phone and video interviews. Interviews will be scheduled on a rolling basis once application review occurs.